

Wellington Town Council

Town Mayor
Cllr D. Roberts



Town Clerk
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POLICY & RESOURCES COMMITTEE

MINUTES OF THE MEETING HELD ON 4th April 2023.

Held face to face at Civic Offices commencing at 7.15pm there was no internet signal to enable live stream.

Present

Cllr de Launey (Chairman)	Cllr. Hosken	Cllr. Hall	Cllr. Gorse	Cllr Morris-Jones MBE
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Also in attendance: Cllr. D. Roberts and K. Roper – Town Clerk.

- 128/22 Welcome** – The Chairman welcomed everyone to the meeting and asked members to withdraw item 12 on the agenda as there was no further news. He also asked for agenda Item 7 to be moved into closed session for confidential discussion. Members were in agreement.
- 129/22 Apologies for Absence** – Were received from Cllr. Carter and Cllr. Davis. The following members unanimously voted to accept their apologies Cllr S Hall, Cllr M. Hosken, Cllr J. Gorse, Cllr Morris-Jones MBE and Cllr S de Launey. There were no votes against and no abstentions
- 130/22 Declarations of Interest** – Members noted that Cllrs de Launey and Morris-Jones MBE declared their interests relating to Wellington Orbit. The following members unanimously accepted their declarations of interest, Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions
- 131/22 To approve the minutes and the confidential minutes of 07th March 2023** – The minutes were proposed as true and accurate records by Cllr M. Hosken, he was seconded by Cllr J Gorse. The following members voted in favour, Cllr Morris-Jones MBE, Cllr S de Launey Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions.
- 132/2 Matters Arising**
- **Toilets-** The Clerk reported that the Parade toilets were now open but the invoices for repair had not been received.
 - **George Evans Memorial** – The Clerk reported the plaque and the signs had been installed and the family had asked members to decide on the date for dedication. Members agreed the evening of the Annual Parish Meeting would be a good idea and suggested a 5.30pm start. The following members voted in favour, Cllr Morris-Jones MBE, Cllr S de Launey Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions.
 - **Market Street and Parking** - Market Street car park has been patched up and is now open. Members expressed their thanks to those who had successfully negotiated the reopening of this much needed facility.
 - **Bike Club** – The Clerk said there had been a misunderstanding and the logo requested was the streetscape and not the crest. The Clerk had agreed the bike club could use the streetscape as it had been created by staff at the Town Council and was not subject to any copyright restrictions. The following members voted in favour,

Cllr Morris-Jones MBE, Cllr S de Launey Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions.

- **Shelter Removal** – The Clerk had obtained an additional quotation to remove the two shelters and confirmed with the bus company Arriva that the shelters were no longer on the bus route. Cllr Gorse said that only one shelter is in a dangerous condition and the other should remain. Members felt the quotation was extortionate and suggested alternative quotes were sought. Members proposed the Clerk place the contract if she could get the job done for around £1,000, Cllr Gorse amended the proposal to £2,000 and the following members were in agreement, Cllr Morris-Jones MBE, Cllr S de Launey Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions.
- **Digital Board** – The Clerk said that staff had been stopped in the street by people asking when the broken digital board would be removed. Members confirmed the decision from last month minute Ref 132/22 (f) to wait until after the election before this decision is made as removal and disposal may be done at the same time as replacement. The following members were in agreement, Cllr Morris-Jones MBE, Cllr S de Launey Cllr S Hall, Cllr M. Hosken and Cllr J. Gorse. There were no votes against and no abstentions

- 133/22 Finance** – The Clerk said the reports were circulated with the agenda. Cllr Hosken proposed acceptance of items a-d listed below. Cllr J. Gorse seconded and the following members unanimously voted in agreement, Cllr S. de Launey, Cllr P. Morris-Jones MBE, Cllr M. Hosken Cllr J. Gorse and Cllr S. Hall. There were no votes against and no abstentions.
- a. **To agree receipts** for February 2023
 - b. **To agree payments** for February 2023
 - c. **To agree Petty Cash** for February 2023
 - d. **Receipts/Payments** – compared with budget as at 28th February 2023.
 - e. **Grants Panel Report** - The Chairman reported on the earlier Grants Panel meeting. Members had agreed to pay all of the requests with a proviso on one application, which was to request a bank statement and further information about applications requesting support from a neighbouring parish council. Cllr de Launey proposed acceptance of his report and was seconded by Cllr Gorse, the following members voted in favour Cllr S. de Launey, Cllr P. Morris-Jones MBE, Cllr M. Hosken Cllr J. Gorse and Cllr S. Hall. There were no votes against and no abstentions.
 - f. **External Auditors' Instructions for Inspection of the Accounts.** The Clerk informed members of the instructions from the External Auditor. The June meeting of P&R and Full Council will need to sign the completed documents as per the External Auditors instructions.
 - g. **Insurance Renewal** – The Clerk informed members the insurance renewal is due on 1st June 2023 and a review of the asset register is taking place. She informed members that there were additional assets this year which may increase the insurance cost. P. Davis and Cllr S. Hall. There were no votes against and no abstentions.
- 134/22 Community Action Team** – The Clerk said reports had been distributed and there were no comments from members.
- 135/22 Installation Site of the Coronation Plaque** – Members discussed options at length and it was agreed to refer this matter to Full Council.
- 136/22 The next meeting date was agreed as 2nd May 2023 commencing at 7:00pm**
Members were reminded of the Annual Assembly meeting taking place on 25th April starting at 6.00pm.

137/22 **Closure of Meeting** – Cllr S. de Launey proposed closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, he was seconded by Cllr Gorse. The following members voted in favour, Cllr S de Launey, Cllr Morris-Jones MBE, Cllr M. Hosken, Cllr J. Gorse and Cllr S. Hall. There were no votes against and no abstentions.

Chairman.....2nd May 2023